

North Trail District Twilight Camp

June 11-15, 2007(Bears/Wolves/Webelos) June 13-15, 2007(Tigers) 4:00 - 8:30 p.m.

- TO:** Registered adult leaders in any BSA program
- WHAT:** North Trail District Twilight Camp is an annual weeklong Cub Scout Camp held during the evening in the summer. It is five full evenings of activities such as Archery & BB guns.
- DATE:** June 11-15, 2007
- TIME:** Staff need to arrive no later than **3:30** each day. Certain staff members may need to arrive earlier depending on the amount of setup required for their role. Camp is from 4PM – 8:30 but you may be asked to stay until 9 to help clean up.
- WHERE:** Breckinridge Park, 3300 Brand Rd., Richardson See directions below.
- WEAR:** Camp T-shirt, shorts or pants, tennis shoes or hiking boots (NO open toed shoes of any kind), socks, bug spray, sunscreen.
- FEES:** There is no fee for Staff. You may purchase additional t-shirts for \$10 each. Only **completed** registrations will be accepted. All others will be returned for completion. Fee includes one t-shirt. Please make checks payable to BSA, Circle Ten.
- REGISTER:** Submit the required registration forms to the home of Theresa Dolan (Address is listed below) or turn them in at a staff meeting. This packet includes forms needed to register. You will also need to fill out the Volunteer information sheet. Register only one person per form. Registration forms are available on the web at **<http://www.northtrail.org>**

MEDICATION AT CAMP: If a staff member is bringing medication to camp, it should be in the original container and have the volunteer's name and specific dosage instructions. Please turn them in to the Camp medical officer. Asthma inhalers and Epi-pens may remain with the volunteer.

VOLUNTEERS: All volunteers (Staff, Adult Volunteers, JR Staff) must wear current camp t-shirt while at camp, attend a camp training session, and be trained in Youth Protection policies. For security reasons, persons not wearing a camp t-shirt will be escorted to headquarters to register their attendance.

MEDICAL RELEASE FORMS: Texas State Day Camp and BSA regulations require that every person (adults & children) attending camp must complete a registration form and a Medical Release Form with actual immunization dates (month and year) and have it on file with the camp medical officer. Any registrations turned in without immunization dates on medical form will be returned as an incomplete registration.

PARKING: Staff cars may park in the parking lot at entrance C if there is room. Otherwise, park in the parking lot at entrance B and take the shuttle bus to entrance C.

Sign-in/Sign-out Procedure: Staff must sign in and out each day at the POD.

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Directions from 75 / Renner

Take Renner east to Brand Rd

Turn right on Brand Rd.

Staff cars may park in the parking lot at entrance C if there is room. Otherwise, park in the parking lot at entrance B and take the shuttle bus to entrance C.



Camp Director-Barbara Richer 214-478-3972 **Program Director**-Terri Groom 214-564-6349

Registrar-Theresa Dolan 469-471-2446 **District Executive**- Jeff Molepske 214-902-6756

www.northtrail.org

Theresa Dolan Attn: Twilight Camp 1322 Apache Richardson, TX 75080

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TWILIGHT CAMP STAFF TRAINING/Working Sessions

The first staff meeting for this year's Twilight Camp is scheduled for Wednesday, March 21st from 7PM - 9PM.

Location:

First United Methodist Church of Richardson (503 North Central Expressway – on the west side of Central Expressway between Beltline and Arapaho Road). We will be in **room 21 in the Education Bldg** which is upstairs. You may enter from the north side under the covered overhang.

All staff must attend one of the Walking Den Leader sessions. The information for that is listed below.

TWILIGHT CAMP Walking Den Leader/Staff Training

You must attend one of these courses in order to be an adult staff member.

The training class dates are:

Wednesday, May 23rd from 7pm to 9pm

Tuesday, May 29th from 7pm to 9pm

Saturday, June 2 from 9:00am to 11:00am

Bring:

Paper, pen, a good attitude, and any questions you may have. Pack registration forms may also be handed in at these times but if any walking den leaders are not registered leaders, we need those applications by May 29th at the latest.

Location:

First United Methodist Church of Richardson (503 North Central Expressway – on the west side of Central Expressway between Beltline and Arapaho Road). **Family Life Center Building – Room 2A**

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ADULT STAFF VOLUNTEER

Name: _____

Address: _____

City: _____ Zip: _____ Phone: _____

Date of Birth: _____ Email: _____

Emergency contact name _____ Phone: _____

Current CPR Card ? Yes / No Expiration Date: _____

Preferred area to staff _____

T-shirt Size(indicate # of each size): Youth Small___ Youth Medium ___ Adult Small___ Adult Medium___ Adult Large___ Adult X-Large ___ Adult XX-Large___ Adult XXX-Large___ Other_____

I will be available to assist at Twilight Camp: All Week___ Mon___ Tue___ Wed___ Thu___ Fri___
I will attend camp training on: Wednesday May 23___ OR Tuesday May 29___ OR Saturday June 2___

All Staff must have taken the online Youth Protection Training. It is available at <http://scoutnet.scouting.org/elearning>. Click on the General tab and take **Youth Protection Training**. Afterwards you should choose View Certificate and then print your certificate of completion of Youth Protection Training.

Texas State Camp regulations require that every volunteer be a registered member of the Boy Scouts of America and attend training. This means that you must complete an adult application if you are not already registered. We must have this returned by May 29th at the latest. You may get this application by contacting Jeff Molepske (see below).

Your signature on this form indicates your acceptance of the following terms:

- You are currently a registered member of the Boy Scouts of America.
- You will accept any assignment by the Camp Directors
- You will attend one of the camp training sessions.
- You will refrain from use of alcoholic beverages, drugs or narcotics, and tobacco.
- You agree to adhere to the BSA Youth Protection policies and guidelines.
- Your service may be terminated at any time for unsatisfactory performance or violation of the staff guidelines
- You will be in proper uniform at all times. All persons on site must wear camp t-shirt.

Staff Signature: _____ Date: _____

Registration Checklist.

- Registration and Letter of Agreement (This Form)
- Volunteer Information Sheet (required for all Staff)
- Adult Application (required if you are not already registered with the BSA)
- Medical form **with immunization dates** (must have month and year)
- Printout of Youth Protection certificate
- Fees (\$0.00 /\$10 for each additional shirt). Please make checks out to **BSA Circle 10**

Please submit this form, along with the other required forms to Theresa Dolan (see address below). For further information, see <http://www.northtrail.org>, contact Theresa Dolan at 469-471-2446 or JTDolan4@aol.com.

